

## Overview of Process for Filing:

Assignments of Record Title

Assignments of Operating Rights

Designations of Operator



- Record Title Official Form BOEM-0150
  - <http://www.boem.gov/About-BOEM/Procurement-Business-Opportunities/BOEM-OCS-Operation-Forms/BOEM-OCS-Operation-Forms.aspx>
- Operating Rights Official Form BOEM-0151
  - <http://www.boem.gov/About-BOEM/Procurement-Business-Opportunities/BOEM-OCS-Operation-Forms/BOEM-OCS-Operation-Forms.aspx>
- Due Diligence
  - Lease Information
    - [https://www.data.boem.gov/homepg/data\\_center/other/WebStore/pimaster.asp?appid=11](https://www.data.boem.gov/homepg/data_center/other/WebStore/pimaster.asp?appid=11)
  - Binding Authority and Authorized Signatories
    - Qualification Card (504) 736-2436



– Operator Information

- Serial Register Page

[http://www.data.boem.gov/homepg/data\\_center/leasing/serialregister/srmaster.asp](http://www.data.boem.gov/homepg/data_center/leasing/serialregister/srmaster.asp)

- NTL

– <http://www.gomr.boemre.gov/homepg/regulate/regs/ntls/2008NTLs/08-g19.pdf>

– Bond Requirements

- [http://www.data.boem.gov/homepg/data\\_center/leasing/LeaseLiab/master.asp](http://www.data.boem.gov/homepg/data_center/leasing/LeaseLiab/master.asp)
- <http://www.gomr.boemre.gov/homepg/regulate/regs/ntls/2008NTLs/08-n07.pdf>
- <http://www.gomr.boemre.gov/homepg/regulate/regs/ntls/ntl00-g16.html>



- Oil Spill Financial Responsibility Requirements
  - [http://www.data.boem.gov/homepg/data\\_center/leasing/osfr/cofrfed.asp](http://www.data.boem.gov/homepg/data_center/leasing/osfr/cofrfed.asp)
  - <http://www.gomr.boemre.gov/homepg/regulate/regs/ntls/2008NTLs/08-n05.pdf>
  
- Fees for Service
  - Payments: [www.Pay.Gov](http://www.Pay.Gov)
  - Refunds:
    - <http://www.gomr.boemre.gov/homepg/regulate/regs/ntls/2009NTLs/09-N09.pdf>
    - [http://www.data.boem.gov/homepg/data\\_center/other/refundrequest/requestrefund.asp](http://www.data.boem.gov/homepg/data_center/other/refundrequest/requestrefund.asp)
  
- Submit assignment packages to:
  - BOEM  
1201 Elmwood Park Blvd.  
New Orleans, LA 70123  
ATTN: Adjudication Section



- Official Form BOEM 1123
  - <http://www.boem.gov/About-BOEM/Procurement-Business-Opportunities/BOEM-OCS-Operation-Forms/BOEM-OCS-Operation-Forms.aspx>
- Due Diligence
  - Lease Information
    - [https://www.data.boem.gov/homepg/data\\_center/other/WebStore/pimaster.asp?appid=11](https://www.data.boem.gov/homepg/data_center/other/WebStore/pimaster.asp?appid=11)
  - Binding Authority and Authorized Signatories
    - Qualification Card (504) 736-2436
  - Operator Information
    - Serial Register Page
      - [http://www.data.boem.gov/homepg/data\\_center/leasing/serialregister/srmaster.asp](http://www.data.boem.gov/homepg/data_center/leasing/serialregister/srmaster.asp)
    - NTL
      - <http://www.gomr.boemre.gov/homepg/regulate/regs/ntls/2008NTLs/08-g19.pdf>



- Bond Requirements
  - [http://www.data.boem.gov/homepg/data\\_center/leasing/LeaseLiab/master.asp](http://www.data.boem.gov/homepg/data_center/leasing/LeaseLiab/master.asp)
  - <http://www.gomr.boemre.gov/homepg/regulate/regs/ntls/2008NTLs/08-n07.pdf>
  - <http://www.gomr.boemre.gov/homepg/regulate/regs/ntls/ntl00-g16.html>
- Fees for Service
  - Payments: [www.Pay.Gov](http://www.Pay.Gov)
  - Refunds:
    - <http://www.gomr.boemre.gov/homepg/regulate/regs/ntls/2009NTLs/09-N09.pdf>
    - [http://www.data.boem.gov/homepg/data\\_center/other/refundrequest/requestrefund.asp](http://www.data.boem.gov/homepg/data_center/other/refundrequest/requestrefund.asp)
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