

14. PROPERTY	DOI	Dir. (D)/ Deputy Dir. (DD)	Associate Directors; Office Directors; Regional Directors	OTHERS
A. Relief of accountability for missing, damaged, obsolete, or unserviceable property that is \$5,000 or greater and sensitive.				APO <sup>1</sup> /BSEE PSB <sup>2</sup> - A
B. Designates officials authorized to issue Department of the Interior (DI) Form 1934, Property Pass.				BSEE PMO <sup>3</sup> /BSEE PMS <sup>4</sup> - A
C. Certifies accuracy of physical inventories.				BSEE PMO <sup>3</sup> /BSEE PMS <sup>4</sup> - A CPO <sup>5</sup> - S
D. Certifies annual inventory of controlled property.				APO <sup>1</sup> - A
E. Designates cognizant employee of accountable property.				CPO <sup>5</sup> - A
F. Randomly selects property inventory lists for re-inventory and recertification.				BSEE PMO <sup>3</sup> /BSEE PMS <sup>4</sup> - A
G. Approval to use non-government property on a government site.				APO <sup>1</sup>
H. Government furnished property (all matters).				BSEE Contracting Officer - A

A = Approve S = Sign

<sup>1</sup>Accountable Property Officer (Associate Director, Office of Budget & Administration) <sup>2</sup>Property Survey Board <sup>3</sup>Property Management Officer <sup>4</sup>Property Management Specialist <sup>5</sup>Custodial Property Officer (designated by APO)

11/27/2024 Version 002

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