



CONTAINS SENSITIVE AND CONFIDENTIAL INFORMATION

**URGENT FAX
Alternate Bidding Form**

****CONFIDENTIAL INFORMATION****

If you have received this fax in error,
please call 703-787-1300 *immediately!*

To:	AUCTION MANAGER	(Auction Manager Fax #)
From:		(First, Last Name of Authorized Individual)
		(Bidder (Company) Name)
		(BOEM Company Number)
		(Token Serial Number)
		(Phone, if different from contact details already provided)
		(Fax, if different from contact details already provided)
Re:	Request for Manual Entry of Bid	

INSTRUCTIONS: Please use this form only if you are unable to place a bid using the online bidding system. All blanks must be filled in clearly and completely.

- We recommend that you first call the Auction Manager before faxing in this form..
 - The Auction Manager will know to expect a faxed form for this round.
 - The Auction Manager can provide prices from the last round and the current round to enable you to fill out the form.
- Once this form has been filled out in its entirety, you must fax it to the Auction Manager.
- ***Please allow time to fill out and fax the form. All faxed forms should be received by the Auction Manager before the auction round ends in order to be considered timely.***
- If a faxed form was not received before the end of the auction round, BOEM will make the final determination as to whether or not the bid should be considered timely. Bids will not be accepted after the round results are posted.
- If the faxed form is acceptable to BOEM, the Auction Manager will enter the bid on your behalf, and will send a confirmation back to you by fax. It is up to you to verify that the bid was entered correctly, based on the confirmation.
- If the faxed form is not clear or is incomplete, the Auction Manager will attempt to notify you by phone to correct the problem. If you cannot be reached, the Auction Manager will send you a fax notification that a problem exists. If BOEM determines that your faxed form was not timely, BOEM will attempt to notify you of this decision via fax. Neither the Auction Manager nor BOEM is responsible for the client fax machine being functional.

(Signature of Authorized Individual)

(Date)



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Lease Sale Number: _____

Round Number: * _____

LIVE BID INFORMATION

Lease Area	Previous Round		Current Round	
	Live Bid	Asking Price	Live Bid	Asking Price
OCS-A 0483	Yes	\$	*Yes No	*\$

EXIT BID INFORMATION

Lease Area	Previous Round		Current Round	
	Live Bid	Asking Price	Exit Bid	Asking Price
OCS-A 0483	Yes	\$	*\$	\$

* If BOEM places a bid on your behalf, BOEM will rely exclusively on the information in blanks marked with an asterisk. The other blanks on this sheet are for context only. If the authorized individual has made errors in filling out information in blanks not marked with an asterisk, BOEM is under no obligation to discover or inform you of the error.

(Signature of Authorized Individual)

(Date)

Under no circumstances is BOEM required to accept a bid placed using this form. However, BOEM may do so if BOEM determines, in its sole discretion, that:

1. The results of the round in which this bid is placed have not been posted;
2. That the bid is placed by an authorized individual of the company on whose behalf it is offered;
3. That the bid is not intended to circumvent any auction rule or procedure;
4. That the bid, as specified above, has all the properties of an acceptable bid that the signatory would have been eligible to place at this stage in the auction using normal online procedures;
5. The alternate bidding procedures are being used because the bidder is unable to place its bid using the normal online procedures; and
6. At such time as the bidder regains access to the normal online bidding system, the bidder will discontinue use of the alternate bidding procedures and place future bids using the normal online system.

By signing below, the authorized individual asserts that the statements in (1) through (6) are true to the best of his or her knowledge. The authorized individual also acknowledges that, if accepted by BOEM, this is an offer to acquire the lease areas indicated on this form for the prices specified. If BOEM enters a bid on your behalf, as requested on this form, the bid will have the same status and effect as a bid entered by you, following normal online procedures.

(Signature of Authorized Individual)

(Date)