



United States Department of the Interior  
Bureau of Ocean Energy Management  
**BIDDER'S FINANCIAL FORM**

**Section I (General)**

The following information is provided relative to bids submitted for OCS Lease Sale Number: \_\_\_\_\_

Name of Company Submitting Bid(s): \_\_\_\_\_

BOEM Company Number: \_\_\_\_\_ Tax Identification Number: \_\_\_\_\_

Pay.gov User: \_\_\_\_\_  
(Name) (Area Code - Phone Number(s))

Email address: \_\_\_\_\_

**New Renewable Energy Bidders**

Once the Office of Natural Resources Revenue (ONRR) receives all lease sale Bidder's Financial Forms (BFFs), it will work with Pay.gov to establish your Pay.gov account. This process will take up to 48 hours. When Pay.gov has established your user account, you and ONRR will receive a message that this has been completed. ONRR will link your new account to the entity on whose behalf you are making a bid deposit and the current lease sale number. Once linked, you will receive a second message from Pay.gov. You may log in at this time to ensure site access.

**Existing Renewable Energy Bidders**

Once ONRR receives all lease sale BFFs, it will add the current lease sale number, and if necessary, link your username to the entity on whose behalf you are making a bid deposit.

**New and Existing Bidders**

Upon completion of the above Pay.gov steps, ONRR will send Pay.gov payment instructions.

\*\* Please factor in the additional time to establish and link user accounts in Pay.gov. We encourage you to promptly log into Pay.gov and make your bid deposit to ensure deposit receipt by the Bid Deposit Deadline. \*\* All potential bidders will need to create a login.gov account and purchase a FIDO compliant security key. As this process may take a few days, we encourage taking these steps well in advance of the mock auction.

**Section II (Principal Point of Contact)**

\_\_\_\_\_  
(PPoC Name) (Area Code - Contact Phone Number)  
\_\_\_\_\_  
(Company Street Address) (City, State, Zip)  
\_\_\_\_\_  
(E-mail Address) (Alternate Phone) (Fax)  
Signature\_\_\_\_\_

**Section III (Electronic Fund Transfer Payments)**

Electronic Fund Transfer (EFT) payments will be coordinated by:

\_\_\_\_\_  
(Primary Individual) (Phone) (Fax)  
\_\_\_\_\_  
(E-mail Address) (Alternate Phone) (Fax)

**NOTE: THIS INFORMATION MUST BE PROVIDED FOR EACH LEASE SALE IN WHICH YOU WILL PARTICIPATE. PROVIDE THIS INFORMATION NO LATER THAN THE DATE PUBLISHED IN THE FINAL SALE NOTICE FOR THIS SALE.**

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**Section IV (Individuals Authorized to Bid)**

The following individuals will be the only people authorized to bid on behalf of the company identified in section I. Up to three individuals may be nominated by the company. Please note the email provided for each individual authorized to bid must match the email address used in login.gov

_____ (Authorized Individual 1 Name)	_____ (Area Code - Contact Phone Number(s))
_____ (Company Street Address)	_____ (City, State, Zip)
_____ (E-mail Address)	_____ (Fax #)
Signature_____	

_____ (Authorized Individual 2 Name)	_____ (Area Code - Phone Number(s))
_____ (Company Street Address)	_____ (City, State, Zip)
_____ (E-mail Address)	_____ (Fax #)
Signature_____	

_____ (Authorized Individual 3 Name)	_____ (Area Code - Phone Number(s))
_____ (Company Street Address)	_____ (City, State, Zip)
_____ (E-mail Address)	_____ (Fax #)
Signature_____	

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**Section V (Affiliated Entities)**

The following qualified bidders listed in the Final Sale Notice (FSN) for this lease sale are affiliated with the company identified in section I.

_____	_____
_____	_____
_____	_____

**Section VI (Bidding Credits)**

- \_\_\_\_\_ Yes, I will meet the requirements for a bidding credit in the amount of 12.5% by committing to contributing funds to support workforce training programs for the floating offshore wind industry, development of a U.S. domestic supply chain for the floating offshore wind energy industry, or both.
- \_\_\_\_\_ Yes, I will meet the requirements for a bidding credit in the amount of 12.5% by committing to establishing and contributing funds to a Fisheries Compensatory Mitigation Fund or contributing funds to an existing fisheries compensatory mitigation fund to compensate for potential adverse impacts to commercial and for-hire recreational fisheries in the Gulf of Maine resulting from offshore wind development.
- \_\_\_\_\_ I have agreed to meet the requirements for at least one of the above bidding credits. I have attached to this form my Conceptual Strategy(ies) to meet the requirements to earn the bidding credit(s). If I qualify for each bidding credit that I have indicated, my total bidding credit will be \_\_\_\_\_ percent (not to exceed a combined total of 25%). BOEM will confirm my bidding credit eligibility prior to the Mock Auction.
- \_\_\_\_\_ No, I do not wish to commit to (1) contribute funds to support workforce training or supply chain development in return for a bidding credit of 12.5% or (2) establishing and contributing funds to a Fisheries Compensatory Mitigation Fund or contributing funds to an existing fisheries compensatory mitigation fund to compensate for potential adverse impacts to commercial and for-hire recreational fisheries in the Gulf of Maine resulting from offshore wind development in return for a bidding credit of 12.5%.

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**Section VII (Certification)**

1. I, \_\_\_\_\_, certify that the company identified in section I did not and will not engage in anticompetitive bidding behavior in violation of Federal law, BOEM's regulations, or auction procedures.
2. I further certify that the participation of the company identified in section I in this auction process is a good faith effort to win a lease to engage in the development of renewable energy resources.
3. I, as an authorized representative of the company identified in section I, certify to the truth and accuracy of the statements and information provided in sections I through VI of this form.
4. I acknowledge that, regarding the computer system supporting the auction, unauthorized user attempts to (a) access, upload, change, delete or deface information on this system, (2) modify this system, (3) deny access to this system, or (4) otherwise misuse this system are strictly prohibited and may result in criminal and civil penalties.

\_\_\_\_\_  
(Signature of Authorized Officer)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

**NOTE: THIS INFORMATION MUST BE PROVIDED FOR EACH LEASE SALE IN WHICH YOU WILL PARTICIPATE. PROVIDE THIS INFORMATION NO LATER THAN THE DATE PUBLISHED IN THE FINAL SALE NOTICE FOR THIS SALE.**

## **Instructions to Bidders for the Bidder's Financial Form**

*The instructions below detail how to complete the Bidder's Financial Form. For ease of reference, each data item is entitled exactly as it appears on the form.*

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### **Section I (General)**

- Enter the **OCS Lease Sale Number** – a new “Bidder's Financial Form” will be required for each sale
  - **Name of Company Submitting Bid** should be the same name as listed on the qualification package with BOEM
  - **BOEM Company Number** – the qualification number issued by BOEM
  - **Tax Identification Number** – your company's TIN #
  - **Pay.Gov User** is the individual who will be leaving a bid deposit on behalf of the company. This user will be registered with pay.gov to give them access to place a bid deposit in a renewable energy lease sale. This **Phone Number** and **E-mail Address** will be used to contact the individual when they are established in pay.gov and to give additional instructions on how to setup a pay.gov account. *This is a private form on pay.gov and only individuals who have been properly set up and linked to a company can access this page and submit a bid deposit on behalf of a company.* If you already have a pay.gov account active under the email address provided, BOEM will link that address to your pay.gov account shortly after receiving and processing this form.
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### **Section II (Principal Point of Contact)**

If you need to verify this information, you may contact Gina Best at 703-787-1341.

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### **Section III (EFT Payments)**

- **Primary Individual, Phone and Fax number** (including the area code) should be those of your EFT coordinator. The BOEM or ONRR will contact this person to resolve any EFT problems.

Only one EFT coordinator and one alternate should be designated for bids made by more than one company as joint bidders.

*NOTE: EFT includes ACH, Fedwire, and Pay.Gov*

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#### **Section IV (Individuals Authorized to Bid)**

**Individuals 1-3** will be the only individuals authorized to participate in the auction. At least one and up to three individuals may be specified. Be sure to complete **Street Address, City, State, Zip Code, E-mail Address, Contact Phone Number(s), and Signature** for all specified individuals.

- **Please ensure that all contact information is either typed or clearly written and the email address is the same that was used to create a login.gov account**
- **Individuals authorized to bid will login to the auction system using login.gov. Each individual is responsible for setting up a login.gov account, and purchasing a FIDO compliant key prior to accessing the auction system.**

Please note that there will be additional authentication required to contact the auction helpdesk that requires installation of a software authenticator on a smartphone or tablet. Further details on the process are available in the auction manual. All authorized individuals will receive a link to the “Auction Manual.”

#### **Section V (Affiliated Entities)**

“Affiliated entities” is defined in section III of the Proposed Sale Notice (PSN) for this lease sale. The bidder must list in the table the names of qualified bidders listed in the FSN for this lease sale that are affiliated with the company identified in section I.

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#### **Section VI (Bidding Credits)**

Bidders must select the appropriate statements to indicate whether they are committing to contribute funds to earn one or both of the bidding credit(s) and, if so, they must attach to this form their Conceptual Strategy(ies) to meet the requirements to earn the bidding credit(s). Or the bidders must indicate that they are not committing to contribute funds to earn either bidding credit. Additional information on the bidding credit requirements and guidance can be found in the Bidder’s Financial Form (BFF) Addendum.

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#### **Section VII (Certification)**

The person signing this form must be an authorized signatory with their name and title depicted exactly as reflected in the qualification documentation on file with BOEM. An original signed form may be mailed to BOEM’s Office of Renewable Energy Programs (OREP, see mailing address below). Or a signed copy of the form may be submitted in PDF format to the OREP mailbox at [renewableenergy@boem.gov](mailto:renewableenergy@boem.gov). A faxed copy will not be accepted.

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**The completed form is due by the date specified in the final sale notice for this sale.**

You may submit this form and Conceptual Strategy(ies) electronically to:  
[renewableenergy@boem.gov](mailto:renewableenergy@boem.gov)

**OR**

Mail hard copy to:  
Bureau of Ocean Energy Management  
Office of Renewable Energy Programs  
45600 Woodland Road  
Mail Stop VAM-OREP  
Sterling, Virginia 20166

Please contact Gina Best for questions regarding this form at (703) 787-1341 or [Gina.Best@boem.gov](mailto:Gina.Best@boem.gov).